

CABINET – TUESDAY, 9 JUNE 2026

DECISION NOTICE

The following decisions were taken on Tuesday, 9 June 2026 by Cabinet.

Date notified to all Members: **Wednesday, 10 June 2026**

End of the call-in period is **2.00 p.m. on Monday, 15 June 2026**

These decisions will not be implemented until after this date and time.

Present: P Peacock, R Cozens, S Crosby, L Brazier, S Forde, C Penny, P Taylor and J Kellas

| <u>Agenda Item No.</u> | <u>Subject</u> | <u>Decision</u> | <u>Action By</u> |
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| 6. | Heating and Gas Servicing Policy (Key Decision) | <p>That Cabinet approve the Heating & Gas Servicing Policy to ensure legal compliance and improved service delivery in line with legislation, regulation and industry best practice, subject to delegated authority being given to the Portfolio Holder for Housing to re-word the policy in relation to mechanically sealing gas supplies.</p> <p><u>Reasons for Decision:</u> The Policy has been developed to align with organisational responsibilities, legislation and industry standards.</p> <p><u>Options Considered:</u> No other option considered as this is a legal duty.</p> | Wayne Fox, Business Manager - Building Safety & Asset Investment |
| 7. | Gas Meter Make Safe Policy (Key Decision) | <p>That Cabinet approve the Gas Meter Make Safe Policy to ensure legal compliance and improved service delivery in line with legislation, regulation and industry best practice.</p> <p><u>Reasons for Decision:</u> The Policy has been developed to align with organisational responsibilities, legislation and industry standards.</p> <p><u>Options Considered:</u> No other option considered as this is a legal duty.</p> | Wayne Fox, Business Manager - Building Safety & Asset Investment |
| 8. | Passenger Lifts, Stair Lifts and Hoists Policy (Key Decision) | <p>That Cabinet approve the Passenger Lifts, Stair Lifts & Hoists Policy to ensure legal compliance and improved service delivery in line with legislation, regulation and industry best practice.</p> <p><u>Reasons for Decision:</u> The Policy has been developed to align with organisational responsibilities, legislation and industry standards.</p> | Wayne Fox, Business Manager - Building Safety & Asset Investment |

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| | | <p><u>Options Considered:</u> No other option considered as this is a legal duty.</p> | |
| 9. | Housing Complaints Coordinator and Complaints Update (Key Decision) | <p>That Cabinet:</p> <ul style="list-style-type: none"> a) make the existing Housing Complaints Coordinator role permanent; b) approve the additional roles of a Complaints and Learning / Improvement Officer (1FTE) on a permanent basis and a Complaints Coordinator (1 FTE) for a fixed term period of 1 year, with a further review to consider if this second role needs to be permanent; c) approve the required budget for 2026/27 of £119,450 to be funded from the HRA Service Improvement reserve; d) note the annual budget required (c. £100k) for future years will be added into the base budget at budget setting for 2027/28 onwards; and e) note the recruitment of temporary support until the above roles are approved and recruited (for approx. 6 months from April 2026). <p><u>Reasons for Decision:</u> To allow the Council to meet its obligations under the Housing Ombudsman Complaint Handling Code and provide an excellent complaint handling service for our customers.</p> <p><u>Options Considered:</u> There has been close monitoring of complaints volumes and performance during the last 12 months, which is the basis of the recommendations and therefore no alternative options are being considered at this point.</p> | Nicola Priest, Housing Regulatory Compliance Manager |
| 10. | Housing Management System Resources | <p>That Cabinet approve the:</p> <ul style="list-style-type: none"> a) creation of two additional Data Analyst posts for Housing Directorate systems managed within the Housing Systems Analyst team; b) creation of a Housing Systems Adoption Officer reporting to the Assistant Director - Housing Strategy & Service Development; and c) release of £82,900 from the HRA Service improvement reserve for 2026/27, with the full year cost being added into the base budget from 2027/28 onwards. <p><u>Reasons for Decision:</u> To increase the system adoption and training, improve the Council's data quality and reporting leading to strong assurance for the Council and Regulator of Social Housing on the quality of services being delivered.</p> | Cara Clarkson Assistant Director – Housing Strategy & Service Development |

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| | | <p><u>Options Considered:</u> Do nothing is not a viable option, due the amount of data and training asks from across the directorate and dictated by the regulator and supplier. Officers within the housing analyst team are at capacity and therefore no capacity to take on these additional duties.</p> <p>Temporary resourcing will not address the merging of systems and data that will come from local government reorganisation, in addition, the market for DDaT (Digital, Data and Technology) professionals is volatile.</p> | |
| 11. | Getting to Know You (GTKY) Visits Programme | <p>That Cabinet:</p> <ul style="list-style-type: none"> a) note the progress and outcomes and feedback on the GTKY visits programme to March 2026; b) support the continued delivery of the GTKY programme as a key assurance and tenancy sustainment mechanism; c) note the link to the Tenant Census planned for 2026; d) support the risk-based approach to determine whether tenancy enforcement action is progressed regarding failed access; and e) note the onward progression of the report to Local Influence & Assurance Board. <p><u>Reasons for Decision:</u> This vital activity aligns with several Community Plan 2023 – 27 Ambitions as detailed in the report.</p> <p><u>Options Considered:</u> None, GTKY visits are an essential activity to ensure we know our tenants and that they are safe in their homes.</p> | Julie Davidson Business Manager – Housing Services |
| 12. | Quality & Safety Standard - Housing Asset Management Update | <p>That Cabinet note the current performance of the Council’s housing and the forward plan for service delivery for the Asset management functions of Stock Condition; Decent Homes; Energy Performance; and the Housing Health & Safety Rating System (HHSRS).</p> <p><u>Reasons for Decision:</u> To provide assurance on the work undertaken to ensure the safety of tenants and compliance with the regulatory standards.</p> <p><u>Options Considered:</u> Not applicable, the report provides performance information.</p> | Wayne Fox, Business Manager - Building Safety & Asset Investment |
| 13. | Local Regeneration Fund Update (Key Decision) | <p>That Cabinet:</p> <ul style="list-style-type: none"> a) note the updates associated with the LRF projects, as detailed throughout this report; | Neil Cuttell Business Manager – Economic |

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| | | <p><u>Stodman Street Re-Development</u></p> <p>b) approve a revenue budget from the Change Management Reserve as detailed in the exempt appendix to the report;</p> <p><u>Castle Gatehouse</u></p> <p>c) approve an additional capital budget of up to £1,500,000, funded by the Change Management Reserve, as detailed in section 1.5 of the report; and</p> <p><u>Ollerton Regeneration</u></p> <p>d) agree to commit £500,000 capital monies (fully funded by the LRF grant and NSDC committed Reserves) within the existing approved programme and add this to the proposed capital budget for 2026/27 to progress essential enabling works ahead of the completion of legal agreements and confirmation of planning consent, as set out in section 1.7 of the report.</p> <p><u>Reasons for Decision:</u> The projects detailed within this report deliver on the LRF strategic objectives set by the UK Government, as well local the ambitions set out within the Community Plan. This includes driving improved health and wellbeing through the creation of community infrastructure and cultural/leisure opportunities as well as and opportunities for local people through skills and employment-based interventions and unlocking long-term sustainable economic growth.</p> <p><u>Options Considered:</u> There remains an option not to proceed with the delivery of the projects within the LRF programme. This is not recommended as it would present a missed opportunity to deliver transformational and impactful change for the local community and to accelerate local economic growth.</p> | Growth & Visitor Economy |
| 14. | Newark & Sherwood Local Plan - Scoping Consultation (Key Decision) | <p>That Cabinet:</p> <p>a) note the report;</p> <p>b) approve the scoping consultation proposals contained in Appendix 1 to the report;</p> <p>c) delegate authority to the Portfolio Holder for Sustainable Economic Development to agree the final Scoping Consultation document in consultation with the Planning Policy Board ready for consultation in July 2026; and</p> | Matthew Norton, Business Manager - Planning Policy and Infrastructure |

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| | | <p>d) delegate authority to the Portfolio Holder for Sustainable Economic Development to amend the proposed timetable for the Local Plan Scoping consultation, should this be necessary if the Council receive the Inspectors Report on the Amended Allocations and Development Management DPD.</p> <p><u>Reasons for Decision:</u> To allow the Scoping Consultation in line with the agreed Newark & Sherwood Local Plan timetable.</p> <p><u>Options considered:</u> It was considered that the Scoping Consultation could be delayed, however this will have knock on consequences to the agreed timetable. Furthermore, additional government funding requires the Council to progress through Gateway 1 by the end of October 2026, which would be difficult if the scoping consultation was pushed into August and September 2026.</p> | |
| 15. | Supplementary Planning Documents (Key Decision) | <p>That Cabinet:</p> <p>a) agree the results of the consultation and the Council’s proposed responses contained in Appendix 1;</p> <p>b) agree the proposed approach to affordable housing SPD set out at paragraph 2.5 of the report; and</p> <p>c) approve the adoption of the Developer Contributions & Planning Obligations SPD as set out at Appendix 2 as a Supplementary Planning Document.</p> <p><u>Reasons for Decision:</u> To allow the District Council to adopt the Developer Contributions & Planning Obligations SPD.</p> <p><u>Options considered:</u> As Cabinet had agreed to prepare and consult on the two SPDs careful consideration was given to next steps following the receipt of the consultation responses. It was concluded that the proposed approach set out in the report is the only feasible approach.</p> | Matthew Norton, Business Manager - Planning Policy and Infrastructure |